


**FATIMA JINNAH INSTITUTE OF DENTAL SCIENCES LAHORE
DEPARTMENT OF MEDICAL EDUCATION**


No. 05 DME FJIDS, LHR
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ASSESSMENT POLICY



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ASSESSMENT POLICY AND PLAN

Assessment Policy & Plan

Aim: To provide a comprehensive and fair assessment system that accurately reflects student learning, development, and preparedness for professional practice in dentistry.

Objectives:

- Ensure assessments are aligned with learning objectives and curricular outcomes.
 - Utilize a variety of assessment methods to evaluate different competencies.
 - Maintain high standards of fairness, consistency, and transparency in assessments.
1. Responsibility All faculty and staff involved in administering and supervising examinations and assessments are responsible for:
 - Ensuring adherence to assessment procedures.
 - Conducting examinations and assessments under conditions that are consistent and fair to all students.
 2. Principles
 - Assessments in the BDS program at FJIDS will be aligned with student learning objectives and course activities, including both formative and summative assessments.
 - These assessments will follow the examination regulations of the University of Health Sciences (UHS).
 - The university shall appoint an external examiner for the concerned exam.
 - The institute will manage in-house assessments, while professional examinations will be conducted by UHS.
 - Marks allocation to internal and external examiner shall be as per the university instructions of the concerned subject.
 - Standardized procedures will be applied across all courses.

Scope

This policy applies to all undergraduate students registered in the BDS program at RCoD

Assessment Policy

- Each student must appear in the yearly professional exam of all subjects specific for that particular, to qualify for the successive year.
- There is continuous assessment throughout each year through (end of term) block exam, send-ups and professional Exam.
- Assessment procedures are as follows:

Types of Assessment Procedures

Formative Assessments:

- Formative assessments, conducted regularly throughout the term, provides feedback to students with the aim of enhancing their learning and improving their performance in summative evaluations.
- It is carried out informally and as required during and after lectures (e.g., 1-minute feedback, problem-based questions, quizzes), tutorials (e.g., question and answer sessions), case-based discussions, written assignments, and class presentations.
- Log books contain rubrics for continuous self-assessment of the practical /Clinical sessions, as well as formative assessments.
- Portfolio development is also promoted and assessed as part of the formative evaluation process.
- Reflection is a mandatory part of all laboratories, pre-clinical and clinical exposures
- Regular feedback sessions are held after each term examination (block exam) to aid in improving student performance.

Summative Assessments:

- Conducted as end term exam (Block Exam) carrying 4% weightage to be included in a total of 10% within internal assessment.
Each exam shall consist of theory and practical examination.
The division of weightage shall be as follows.
 - o Written exam consists of MCQs & SEQs, carrying 50% weightage.
 - o Practical exam consists of OSPE/OSCE and structured viva, carrying 50% weightage.
- Marks of each exam (End term) are included in internal assessment.
- Research carries 1% weightage in internal assessment.
- Send up carries 1% weightage in internal assessment
- Attendance carries 2% weightage in internal assessment, with equal contribution of (1%) each, of lecture & practical/clinical sessions.
 - o Minimum required attendance = 85% = 2% weightage int assessment.
- Generic competencies carry 2% weightage in internal assessment. (Table 2)
- The passing percentage for each exam is 50%.
- Candidates failing to gain passing scores in annual and supplementary exam, shall be detained in the existing year 3. Islamic Studies/ Civics and Pakistan Studies
- Islamic Studies/Civics and Pakistan Studies will be assessed in first professional examination.

- The paper will carry 100 marks in total. Islamic Studies contains 60marks and Pakistan Studies carries 40 marks.
 - In Islamic studies part, there will be three LEQ to be attempted out of five LEQs, carrying 20 marks each.
 - In Pakistan studies part, there will be two LEQ to be attempted out of four LEQs, carrying 20 marks each.
- Note: Islamic studies is for Muslims and civics is for non-Muslims.
- A research coordinator of each year shall submit a report in each block about the progress of each student of the given research project.
 - Completion of each step in respective year shall score for each respective year.
 - Research coordinator of each year shall submit the report to Director, Research & Development cell & Department of dental education.
 - Department of dental education shall communicate the report to each internal examiner for inclusion in respective internal assessment of each year.

Table 1: Research Assessment Plan

Sr. No	Status	Code	Year of completion	Score
1	Group formation, Topic Selection, Synopsis Writing	Code 1	1 st year	(0.33, 0.33, 0.33) = 1
2	Proposal submission & approval by ERC & TRC with certificates.	Code 2	2 nd year	(0.33, 0.33, 0.33) = 1
3	Data Collection & Analysis	Code 3	3 rd year	(0.50, 0.50) = 1
4	Manuscript writing, Reviewing and Editing	Code 4	4 th year	(0.50, 0.50) = 1
5	Article submission & Publication	Code 5	House Job	(0.50, 0.50) = 1

5. Assessment of Generic Competencies (Table 2)

Total weightage in internal assessment = 2% Table

2: Assessment of Generic Competencies*)

Competencies	Weightage in competencies assessment (2%)	Components	Score
Professionalism	3	Communication skill	0.50
		Time management	0.50

		Ethics & integrity	0.50
		Teamwork	0.50
		Problem solving skills	0.50
		Empathy in patient Care	0.50
Critical thinker	2	Analysis Inference	1 1
Creativity	1	Innovation	1
Leadership	1	Vision & Strategy Decision making	0.5+0.5
Emotional intelligence	1	Self-regulation	1
Life-long learner	2	Curiosity Self-directed learning	1+1

- Marks obtained to be divided with 10 to get score (Y) out of 100
- In case the total marks of exam are different from 100 use the following formula
- $(Y/100) \times \text{Total marks}$.