




**Medical Education Department**  
**DME - RESEARCH CELL**  
**Fatima Jinnah Institute of Dental Sciences Lahore**




**Elective /Observer-ship**  
**Application Form for External Students**  
**(UG/PG)**

Date of Application:	Program: <input type="checkbox"/> Undergraduate <input type="checkbox"/> PG	
<b>Bio Data (to be filled by Applicant)</b>		
Name of Candidate:	Gender (encircle): Male / Female	
Father Name:	CNIC:	
Date of Birth:	Nationality:	
Postal Address:		
Email Address:	Telephone/Mobile #	#(in case of emergency)
<b>Department Selected for Electives at</b>		
<ul style="list-style-type: none"><li><input type="radio"/> Oral &amp; Maxillofacial Surgery</li><li><input type="radio"/> Prosthodontics</li><li><input type="radio"/> Operative Dentistry</li><li><input type="radio"/> Orthodontics</li><li><input type="radio"/> Periodontics</li><li><input type="radio"/> Oral Medicine / Diagnosis</li><li><input type="radio"/> Other:-</li></ul>		
Proposed Start Date (dd/mm/yyyy)	Proposed End Date (dd/mm/yyyy)	Total Duration _____ Weeks

  
**Director Research Cell**  
FJIDS, Lahore

  
**Dean' Approval**  
Fatima Jinnah Institute of Dental Sciences Lahore

  
**Director DME Department**  
FJIDS, Lahore



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### Parent Institute Details

This is to certify that the above named student is in good standing and is authorized to take this elective at FJIDS, Lahore. The student (WILL) / (WILL NOT) require a written evaluation at the conclusion of this elective. During the period of proposed elective student will be enrolled in \_\_\_\_Year of \_\_Year Undergraduate / PG program. The student's expected date of graduation is \_\_\_\_\_(month and Year)


Name of Parent Institution:	
Mailing Address of Institute:	
Contact No of Institute:	Email Address of Institute:
Name & Title Head of Institute:	Signature Head of Institute:


Documents (to be attached):


Sr.No.	List of Documents	Received
1.	A letter of recommendation from Principal / Supervisor at Parent Institution	
2.	One passport size picture	

#### Guideline for Students:

- The policy shall follow SHC&ME rules
- Application fee of RS=\_\_\_\_\_-/- would be charged from external students as determined by the FJIDS/SHC&ME, Lahore.
- External Students will be entertained on a first come first serve / Merit basis.
- For Postgraduate, a valid PMDC license certificate is mandatory, which should be submitted along with mandatory educational documentation as indicated in the application form.
- Undergraduate / Postgraduate students applying for electives should have ideally completed TWO years of training in their respective program at their, parent institute. An official letter from the parent institute will be required for eligibility.
- Students on electives at FJIDS, Lahore would be required to wear a white coat and display the College.ID card at all time to identify them as a "visiting student". Without a card, the security personnel could challenge and stop you from entering the premises, or any part of the premises. Please obtain a card from the Student Section on arrival.
- Students will be required to submit the evidence of the required vaccinations when

  
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pursuing electives at FJIDS, Lahore.

**Students are advised to go through the detailed SOP's for elective rotation at FJIDS, Shared with this application form Declaration of Intent:**

I have read the rules and regulations and agree to comply with these. Failure to do so, as determined by the Committee /Administration may result in immediate cancellation of my elective.

Signature of the Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVAL BY FJIDS, Lahore**


<b>Department Name:</b>	<b>Application Approved: Yes / No</b>	
<b>Allowed for: _____ Weeks</b>	<b>Start Date:</b>	<b>End Date:</b>

Approved By (HOD/ Supervisor Name) \_\_\_\_\_ Signature & Date: \_\_\_\_\_


**Approved By (Dean):**

\_\_\_\_\_ Signature & Date: \_\_\_\_\_

**Note:** While utmost care has been taken in formulation of these policies to ensure that they are in accordance with the policies of government of Punjab and SHC&ME department. In case of any disparity, the policies laid out by government of Punjab and SHC&ME department shall be considered as final and followed.

  
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